

# CHANGES TO THE TENANTS ON LEASE AGREEMENT

**Ray White**

TOOWONG

To be attached to RTA Change of Shared Bond Arrangement Form 6

This form is to be completed and signed by both ingoing and outgoing tenants.

I/we (current tenants named on the lease agreement)

\_\_\_\_\_

At the property address:

\_\_\_\_\_

**Agree to the following:**

With reference to the lease signed and dated \_\_\_\_\_

Names to be removed from the lease: (outgoing tenant/s) \_\_\_\_\_

\_\_\_\_\_

The lease will now include the following names: (ingoing tenant/s whose application/s have been processed and approved by Ray White Toowong):

\_\_\_\_\_

**The ingoing tenant/s understand and agree to the following:**

That they will abide by the current terms and obligations of the tenancy including acceptance of the original condition report.

**1. Date & signature/s acknowledging their understanding the terms and conditions of the lease agreement for ingoing tenant's:**

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Witnessed and signed by:**

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**2. Date & signature/s of outgoing tenant's acknowledging and accepting the changes to the lease agreement:**

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Witnessed and signed by:**

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**3. Date & signature/s of remaining tenant's agreeing to the changes to the lease:**

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Witnessed and signed by:**

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Date that these change/s will commence on:** \_\_\_\_\_

**Office Use Only:**

Trust account names are changed and match the changeover date.

Outgoing tenants have completed RTA Form 13.

Ingoing tenants given copies of the following:

Lease

Original terms and conditions

Original Entry Condition Report

PM: \_\_\_\_\_ Date: \_\_\_\_\_